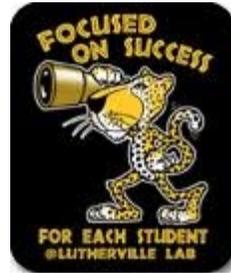


Lutherville Elementary School's Reopening Information

9:05 am to 3:50 pm



Introductory statement: We are excited to welcome back our Lutherville students. We developed a plan for a safe re-entry to the building. Additional details about our reopening plan are available on our school website and emailed home to families.

<p>Arrival & Dismissal Procedures: Dropoff/Arrival -Doors Open at 9:05am Pick-up/Dismissal - 3:50 pm (Two-hour early dismissal begins at 1:50pm)</p> <ul style="list-style-type: none"> • Staff will be assigned inside and out to ensure social distancing and discourage gathering. • Carpool families should stay in their car until 9:05 am • Buses riders will enter and exit through the Bus Canopy. • Cars will be issued a tag for dismissal that coordinates with children's dismissal tag. IDs checked when tag is issued. • All students will have a dismissal tag. 	<p>Face Covering:</p> <ul style="list-style-type: none"> • Face coverings are required for all persons in a BCPS facility or vehicle as well as on BCPS property. Face coverings are required during transportation to/from school on a bus as well as outdoors on campuses. • Each school, office, and school bus will have a supply of disposable face coverings for students and employees who forget their face covering or whose face covering becomes soiled or damaged.
<p>Screening & Stay Home When Appropriate:</p> <ul style="list-style-type: none"> • All employees and students are expected to screen themselves daily for symptoms of COVID-19. • Remain home if you have symptoms, confirmed COVID-19 illness, had recent contact with a person with COVID-19 and/or awaiting test results. • Parents will receive a screening checklist and magnet with the screening practices. 	<p>Social Distancing:</p> <ul style="list-style-type: none"> • Classroom furniture is arranged to provide 6-foot separation between students, when possible. • Reduce gathering of students in any area – refer to changes in arrival and dismissal procedures. • Hallways are marked with arrows, one-way signs, and social distancing markers. • Arrows are color coded for different sides of the hallways – right/yellow left/blue • Bathrooms are at reduced capacity
<p>Hand Hygiene:</p> <ul style="list-style-type: none"> • Times for handwashing or use of hand sanitizer to include before and after meals, upon arrival to schools' offices and home, before and after use of any shared items, after use of the restroom, after sneezing/coughing and other time hands are contaminated. • Hand sanitizer are located outside the front office, cafeteria, gymnasium, bus canopy hallway, room 18, Room 5. Hand sanitizer will be available in the classroom. • Students will use hand sanitizer upon arrival and throughout the day. 	<p>Breakfast & Lunch:</p> <ul style="list-style-type: none"> • All breakfast and lunches will be served free of charge to all students. No additional snacks or purchases will be available. No money will be exchanged. • Breakfast will be handed out in canopy as they enter from the bus. Staff on duty to maintain social distancing. Students arriving from carpool line will walk up to the canopy area and grab breakfast prior to going to their classroom. • Students will be escorted by staff to pick up lunches from the cafeteria. Classes will either eat in the classroom (kindergarten) or limited seating in the cafeteria (first and second) • Sharing food is prohibited. • Students may bring a snack to school.
<p>Supplies & Devices:</p> <ul style="list-style-type: none"> • Charged BCPS device and charger (label both items with student's name and teacher) 	<p>Visitors:</p> <ul style="list-style-type: none"> • To visit a BCPS school, visitors must have an appointment.

- At least 2 face coverings (extras should be in a plastic bag for staying clean)
- Water bottle
- Other items as requested by the classroom teacher.

- Visits will be conducted remotely or outside, whenever possible.
- If an indoor visit is required, visitors will be required to wear a face coverings and practice social distancing.
- The number of people admitted to the building will be limited.

Cohort Changes:

Please use the schedule below to identify request date windows and hybrid learning start dates for students. The specific start dates will be cohort dependent (Cohort A- Mondays and Cohort B- Thursdays). Families will receive a cohort assignment message before the first day of school.

Audience	Request Date Window (Window closes at 5:00 pm on Fridays)	Start Dates (Start dates applicable to the start day of the individual phases)
Phase 1 - Public Separate Day Schools and Phase 2- Pre- School through Grade 2	Survey window- February 5	Week of March 1
	February 6- February 19	Week of March 8
	February 20 – March 5	Week of March 22
Phase 3 – OGE Special Education programs Grades 3 -5 and Select CTE programs	March 6 – March 12	Week of April 6
	Survey window- February 12	Week of March 15
	February 13- February 26	Week of March 22
Phase 4- Grades 3 through 12	February 27 – March 12	Week of April 6
	Survey window – March 12	Week of March 22 (Grades 6 & 9 only)
	Week of April 6	
ALL	March 13 – March 26	Week of April 19
	March 27- April 9	Week of May 3
	April 10 – April 23	Week of May 17
	April 24 – May 7	Week of May 31

Families must fill out a separate form for each student returning to hybrid learning using the school-specific form. Return to learning form links can be found on school websites. A member of our staff will contact you if we have any questions. Thank you and we look forward to your return!

Resources:

Visit luthervillees.bcps.org to access in-person resources

- Daily Health Screening
- Car Pool Registration
- Car Pool Information
- Lunch and Breakfast Menu
- Supply List